

Requirements for Proof of Residency

For Homeowners or Renters:

Deed, current **mortgage document or lease** *and* one of the following proofs of residence are required (*all must have been issued within the past 60 days*):

- Utility bill (Gas & Electric, Propane, Heating Oil, Water, Land Phone Line, Internet) - Mailing and Service Address Must Match.
- Cable bill or work order - Mailing and Service Address Must Match.
- Current bank statement
- Current pay stub
- W-2 or 1099 (issued for the previous year)
- Pay stub
- Valid Commercial Driver's License (CDL)
- Child support check issued by the Office of Child Support Enforcement
- Domestic Relations/Child Support check
- DSS—Food Stamps or Community Medical Assistance letter
- Unemployment Award

When living with someone else:

A notarized Tenant Residence Verification (TRV) Disclosure Form & three additional documents are required:

- Copy of the homeowner/landlord's deed, mortgage document (*must be issued within the past 60 days*), or lease.
- Current utility bill or cable bill from homeowner/landlord (*must be issued within the past 60 days*).
- Supporting documentation in the parent/guardian's name must be provided at the time of enrollment or within 30 days of the enrollment and must be one of the following (must be issued within the past 60 days):
 - Utility bill (Gas & Electric, Propane, Heating Oil, Water, Land Phone Line, Internet) - Mailing and Service Address have to match.
 - Cable bill or work order - Mailing and Service Address have to match.
 - Current bank statement
 - Current pay stub
 - W-2 or 1099 (issued for the previous year)
 - Pay stub
 - Valid Commercial Driver's License (CDL)
 - Child support check issued by the Office of Child Support Enforcement
 - Domestic Relations/Child Support check
 - DSS—Food Stamps or Community Medical Assistance letter
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Online Copies are Acceptable