

SUMMER REGISTRATION



JUNE:

6/20/17-OPEN ENROLLMENT:

Any time between 8am-10am OR 12pm-2pm

JULY:

By Appointment Tuesdays & Thursdays only

Tuesday, July 11th

Thursday, July 13th

Tuesday, July 18th

Thursday July 20th

Tuesday, July 25th

Thursday, July 27th

AUGUST:

8/14/17-OPEN ENROLLMENT:

Any time between 8am-10am OR 12pm-2pm

ESOL Enrollments: 8/22/17 & 8/24/17

Any time between 11:30am-2:30pm

Please see the back of this flyer for documents that are required at the time of registration.

For questions please call the Counseling Center at 410-266-5240.

Registration Requirements

To register your student successfully in Anne Arundel County Public Schools, please read carefully and follow the steps below before contacting the school.

If your student is coming from a school outside the United States please contact the ISSO at 410-263-6420.

Step 1

Two Proofs of Residency in the Annapolis High School area

Two proofs of residency are needed to register students.

1. A Full Signed Lease, Mortgage Document, Deed or Title is **required**.
If the provided document **is not** in your name, a notarized **Tenant Residency Verification** (TRV) must accompany the specified document. You can obtain a TRV at Annapolis High School.
2. A **recent** utility bill or **current** bank statement addressed to the homeowner or renter must also be provided.

Step 2

Birth Certificate

A **birth certificate** or **passport** must be provided. If a birth certificate is not available, an affidavit with substantiating documentation is required.

Step 3

Current Immunization Record

Official documentation, including complete dates (month, day, year) of vaccine administration or a valid exemption is required for student registration.

Call your local health care provider or Anne Arundel County Department of Health area health centers for vaccine requirements **before scheduling your appointment** with the Counseling Office if possible.

Parole Health Center: 1950 Drew Street, Annapolis, MD 21401
410-222-7247 | Fax 410-222-4323

Step 4

Previous School Documentation

School records and/or original transcripts or final eight (8th) grade report card must be presented for students. Recent periods of non-school attendance must be accounted for.

Per the Board of Education AACPS is not permitted to request records for students prior to them attending the first day of school.

Note—registering students must be accompanied by a biological parent, court appointed guardian* or legal custodian* living in our attendance area.

(*Must have Court documentation with them at time of enrollment.)

If the student is to be unaccompanied, please call the Counseling Office for consultation.