

Official Transcript Requests

Current high school students: First, complete the electronic **Transcript Release form** with your parent in Power School. Next, use [Naviance](#) to request the transcript. Current students pay \$2 per transcript per AACPS policy. Contact your high school counseling office if you have any questions.

Alumni: Anne Arundel County Public Schools has partnered with Parchment, a leader in eTranscript exchange, to send alumni high school transcripts electronically, securely, and confidentially, to colleges and universities of your choice! The service is available online, 24 hours a day and seven days a week.

Alumni (graduated) simply request a transcript and designate the academic institution, organization or individual that they would like to receive it. Users will be notified when their request is complete and can also track the status of their request or view a saved copy of their transcript.

Alumni will pay \$8 per transcript, or more depending on how the alumni want it sent; although in the rare circumstance that the desired recipient does not accept electronic delivery and your transcript must be mailed, there will be an additional charge of \$2.50.

Alumni Transcript Request: Simply click the link below for your school/alma mater to begin!

Annapolis High School CEEB 210008

<https://www.parchment.com/u/registration/13066/account>

Electronic Transcripts: [View a list](#) of colleges, universities and other organizations that receive transcripts electronically from Parchment.

3rd Party "Enrollment Verification Requests": Use Parchment by selecting the school link below. The cost for enrollment verification requests is \$20.

Online Assistance: Need assistance with Parchment? Find video tutorials, user guides, frequently asked questions, and other support resources at parchment.com/studentkit.